



TRUFFLES

◇ V E I N S P E C I A L I S T S ◇

PAYMENT POLICIES AND PROCEDURES

Truffles Vein Specialists participates with many insurance plans. If your insurance does not cover our services, or you do not have insurance, payment in full will be expected at the time of your visit. For your convenience, we accept MasterCard, Visa, Discover, American Express, as well as cash.

Payment is expected at time of service. We ask that you do not ask the staff to bill you for your charges. They have been instructed to follow policies outlined in these policies and procedures and are not authorized to make exceptions. If you do not have insurance, pre-payment for surgical services will be required.

- Insurance Co-Payments are required at time of service and are collected prior to seeing the physicians. We are required by your insurance company to collect your obligation of the insurance reimbursement for services.
- **There is a \$25.00 service charge for each returned check.**
- Payment, in full, for services rendered, is expected up-front, and in cases in which we have determined that your *deductible or maximum out of pocket has not been met.*

Medicare: We participate with Medicare and will file your claims for you.

Medicaid: Our office no longer accepts Medicaid as primary insurance. Moreover, we do not accept any out-of-state Medicaid.

Commercial Insurance Companies: As a courtesy, we will file claims for charges directly to your insurance company. Our office has established a fee schedule that is within the range normally charged by physicians of similar specialty in this area. If you feel your insurance company has not paid adequately toward your bill, you will need to contact them directly.

Managed Care Programs: If you have one of the managed care programs that we participate with, you will be asked to pay your co-payment, as established by your carrier, at the time of service. You will be billed for any non-covered services for which you are liable after your insurance pays its share. We participate with many different managed care programs; however, if you are a part of a managed care that we do not participate with, you will be expected to pay in full for services rendered. As a courtesy, our office will assist in the pre-certification process, if required for certain surgical procedures, and/or hospital admissions. We encourage you to communicate with your scheduler to insure this has been taken care of, if applicable. You should also confirm your precertification before your procedure, so that you do not incur any additional charges.

Third Party Liability: We cannot become involved in Third Party Liabilities. We cannot accept an attorney's letter of guaranteed payment.

Insurance Waivers: In some cases, your insurance company will limit payment of a service due to limitations of your policy, (particularly anything that might be deemed cosmetic or not medically necessary). In those instances, if we anticipate that your insurance company does not pay for a service due to policy limitation, and you desire to proceed with the procedure, you will be asked to sign an insurance waiver form, in which you will be financially responsible for the payment of that service.

If you need information on the managed care programs in which we participate, or have any additional questions, please call our office 678-833-1444.

I have read and fully acknowledge terms and agreements of this form

Signature: _____ Date: _____